

For Office Use Only
Date of Application _____
Lease Start Date _____
Rental Unit _____

Ginsburg & Co. L.L.C.
LEASE APPLICATION

This application must be filled out completely to be accepted.

Primary Applicant

First

Middle

Last

Home Phone _____ Cell Phone _____ Other _____ DOB _____

Social Security # _____ - _____ - _____ Drivers License # _____ State _____ Exp. _____

Vehicle Make _____ Model _____ Color _____ License Plate # _____ State _____

Current Address _____ City _____ State _____ Zip _____ County _____

Current Landlords Name _____ Phone # _____

How long at this address _____ Reason for leaving _____

Previous Address _____ City _____ State _____ Zip _____

Previous Landlords name _____ Phone # _____

How long at this address _____ Reason for leaving _____

Present Employer _____ Supervisor _____ Position _____

Employers Address _____ City _____ State _____ Zip _____

Employers Phone # _____ How long at this job _____ Monthly Income _____

Other Income/sources _____

Have you ever been evicted? _____ If yes, give reason _____

Have you ever been convicted of a felony or misdemeanor? _____ If yes, please explain _____

BANKING AND CREDIT REFERENCES

Your Bank or Credit Union that holds your checking or saving account: _____

City: _____ State: _____

Credit Reference (Car Loan, Credit Card, etc.): _____ Phone #: _____

Address: _____

What utility company previously provided your electric/gas services: _____

PERSONAL REFERENCES

Personal Reference: _____

City: _____ State: _____ Phone #: _____

Personal Reference: _____

City: _____ State: _____ Phone #: _____

In case of personal emergency, notify _____ relationship _____

City: _____ State: _____ Phone #(s): _____

Co-applicant

First

Middle

Last

Home Phone _____ Cell Phone _____ Other _____ DOB _____

Social Security # _____ - _____ - _____ Drivers License _____ State _____ Exp. _____

Vehicle Make _____ Model _____ Color _____ License Plate # _____ State _____

Current Address _____ City _____ State _____ Zip _____ County _____

Current Landlords Name _____ Phone # _____

How long at this address _____ Reason for leaving _____

Previous Address _____ City _____ State _____ Zip _____

Previous Landlords name _____ Phone # _____

How long at this address _____ Reason for leaving _____

Present Employer _____ Supervisor _____ Position _____

Employers Address _____ City _____ State _____ Zip _____

Employers Phone # _____ How long at this job _____ Monthly Income _____

Other Income/sources _____

Have you ever been evicted? _____ If yes, give reason _____

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BANKING AND CREDIT REFERENCES

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What utility company previously provided your electric/gas services: _____

PERSONAL REFERENCES

Personal Reference: _____

City: _____ State: _____ Phone #: _____

Personal Reference: _____

City: _____ State: _____ Phone #: _____

In case of personal emergency, notify _____ relationship _____

City: _____ State: _____ Phone #(s): _____

Primary Applicant & Co-applicant:

Do you have a pet(s)? _____ If yes, what type? _____ Pet(s) Weight _____

Names, relations and ages of all other people who will live at residence:

Primary Applicant Email Address: _____

Co-Applicant Email Address: _____

I declare the forgoing to be true under penalty of perjury. Authorization is hereby given to Ginsburg & Co., L.L.C. and Merchant Street, L.L.C. to investigate **all statements** contained in this application and to obtain **credit report** and **criminal record** for tenant screening as may be necessary in arriving at a rental decision and inquire about my employment, wages, references, and past rental history. I understand that Ginsburg Co. may terminate any rental agreement entered into for any misrepresentation made above.

I agree to provide a photo I.D. for Primary Applicant & Co-Applicant at time of submitting lease application.

I agree to pay a credit application fee of **\$35 to Ginsburg & Co. L.L.C.** at time of submitting lease application to pay for tenant screening services from Accudata Credit Systems.

Primary Applicant Signature _____ **Date** _____

Co-Applicant Signature _____ **Date** _____

****If you would like to obtain a copy of your personal credit report or criminal record please contact the following agency:

*Accudata Credit Systems Inc
PO Box 359
Jefferson City, MO 65102
1-800-475-6703*

*Applicant must sign and date attached forms: Employment Verification & Authorization To Release Information where indicated with X's.

AUTHORIZATION TO RELEASE INFORMATION

TO: _____

RE: Lease Applicant: _____

The above referenced Lease Applicant has made application to lease a property from the undersigned prospective Landlord.

I, _____ (Applicant),
have submitted an application to lease a property located at:

The landlord, broker, or landlord's representative is:

*Angela Baum, Business Manager
Ginsburg & Co., L.L.C.
2024 Cherry Hill Dr., Suite 102
Columbia, MO 65203
Phone: (573) 876-2891
FAX: (573) 446-0552
Email: Angela@DonGinsburg.com*

I give my permission:

1. To the above-named person to obtain a copy of my consumer report (credit report) from any consumer reporting agency and to obtain background information about me.
2. To my current and former landlords to release any information about my rental history to the above-named person.
3. To my current and former employers to release any information about my employment and income history to the above-named person.
4. To my bank, savings and loan, or credit union to provide verification of funds that I have on deposit to the above-named person.
5. To my current and former mortgage lenders on property that I own or have owned to release any information about my mortgage payment history to the above-named person.

X

Applicant's Signature

Date X

Employment Verification

To Name of Employer:

Address of Employer:

From Ginsburg & Co., L.L.C.

2024 Cherry Hill Dr., Suite 102, Columbia, MO 65203

(573) 876-2891

Re Name of Applicant:

Social Security Number:

I hereby authorize the release of my employment information to *Ginsburg & Co., L.L.C.*

X _____
Applicant Signature

X _____
Date

Please take note that the above applicant, _____, has made application to rent one of our homes. We respectfully request that you assist us in qualifying said applicant by taking a moment to fill out the information listed below. Thank you in advance for a prompt response.

Landlord/Landlord Representative

Date

Please Respond By

TO BE COMPLETED BY EMPLOYER:

Name of Applicant: _____

Position (Job Title): _____

Date of Hire: _____

Pay Rate: Hourly*: _____ Monthly: _____ Annually: _____

*If hourly, please include the number of hours worked on average per week: _____

Is There Be Any Anticipated Change in the Employee's Salary in the Next 12 Months? _____

Likelihood of Continued Employment (circle one): Strong Average Poor

Additional Comments:

Signature

Title

Phone Number

Date

THANK YOU